

<p>2</p>	<p>ii. Whole Governing Body Visit in Term 4: Making Learning Real II for Governors – draft format:</p> <ul style="list-style-type: none"> – Breakfast Club – Introductory/getting to know each other session – Making Learning Real – Governors join lessons around the school – Lunch and playground duty – Feedback on what Governors learnt from the lessons experienced in the morning – Making Learning Real workshops such as how performance data is collected; moderation methods; assessment methods, Ofsted framework – Governors are joined by staff for afternoon tea (finish approximately 4pm) <p>Governors discussed the format of the visit and agreed that the draft format was a good basis to build on. It was agreed that it is important to have a clear focus for the lessons; it would also be useful to build in opportunities to speak to pupils and also to look at books etc. The Chair will liaise with the Headteacher and Deputy Headteacher to prepare a more detailed itinerary for the day.</p> <p>It was agreed that Governors should also be advised of the parents/carers open morning dates so that they can be reminded that they are welcome to attend.</p> <p>e. Chair’s Report</p> <p>The Chair’s Report had previously been distributed; although due to technical reasons, some Governors had not received it; the Clerk will resend.</p> <p>f. Headteacher’s Report</p> <p>The report had previously been distributed; Governors discussed the contents and noted that updated pupil progress data is now available and will be shared at the next Teaching & Learning Committee meeting.</p> <p>g. Committee Minutes Including:</p> <ul style="list-style-type: none"> i. Schools Financial Value Standard (SFVS) audit submission ii. Approval to become a cheque-book school (a consequence of outsourcing a non-Local Authority (LA) finance system) iii. Approval to move to Lloyds Bank PLC for banking services <p>The draft Committee Minutes had previously been distributed; Governors noted the contents. The Chair of the Finance & Resources Committee advised that the SFVS audit submission has been prepared; Governors were requested to complete and return ASAP the financial skills audit previously distributed. Governors also agreed that it would be useful to carry out a Governing Body skills audit to identify any gaps; the Clerk will send out the new self-evaluation document from the Governor Development Service (GDS).</p> <p>Governors discussed the recommendation to align budget setting to the School Development Plan (SDP) priorities and agreed that this was done as a matter of course for the Governing Body and is noted in meeting Minutes.</p> <p>Governors agreed to become a cheque-book school; Governors also agreed to move the school's bank accounts to Lloyds Bank PLC.</p>	<p>RG</p> <p>SF</p> <p>EJ</p> <p>All</p> <p>EJ</p>
<p>3</p>	<p>Information Sharing</p> <p>a. Governor of the Month Visits</p> <p>The Deputy Headteacher will liaise with Katherine Harris and Nicola Johnson to arrange a visit.</p>	<p>SF</p>
<p>4</p>	<p>Information Gathering</p> <p>a. Becky Sullivan on the use of intervention strategies to raise standards across the curriculum with specific examples of how the gap is closing between the various focus groups including how gifted and talented children are being stretched and challenged. Governors will be particularly interested in how well this team believes it will impact on KS2 SATs results this year</p> <p>[Becky Sullivan entered the meeting.]</p>	

Becky Sullivan, Raising Standards Team Leader, outlined the range of intervention strategies used to raise standards which includes the Thrive project for all pupils but particularly those with high levels of emotional and behavioural need; a young carers group; community time; small group booster sessions; support sessions for parents/carers including cooking sessions which also include support for working with their child; additional one to one support for pupils with special educational needs (SEN) or with English as an additional language (EAL); volunteer readers; one to one parental engagement with vulnerable families; and social skills groups with vulnerable children at lunchtime.

The EMAS team has also visited to work with the school on developing support for EAL children; Leo the dog is also used to support reluctant readers. This Term the school is focusing on parent/child clubs where parents and their child are invited to the school. Governors asked that if the parents/carers do not attend, whether the school uses an alternative strategy to support those targeted children; the Deputy Headteacher advised that this has only been a focus for this Term but it is being used as supplementary support, on top of support that is already in place during the school day. It is hoped that over time, the majority of parents/carers will attend the clubs with their children. A full analysis of the effectiveness of the strategy will also be undertaken as the school considers whether to carry on with the clubs.

The school recognises that unless support is put in place to support families and vulnerable children, the children will not be able to engage in learning and this will impact significantly on their progress. Through effective training, staff are now very good at identifying children and families that are in need of additional support and which interventions are likely to bring about the greatest impact on pupil progress. Pupil Premium funding is being used effectively to raise aspirations and standards which is evidenced in improvements in attendance, behaviour, engagement and pupil progress data.

The school has high expectations for children this year with approximately 6 or 7 children taking Level 6 SATS in English, Mathematics and Reading.

Governors asked whether new staff are being brought on board; Becky Sullivan advised that new staff are able to bring in new ideas and they have fitted in very well.

Governors thanked Becky Sullivan for attending the meeting and for her informative presentation.

Jo Carobene thanked Governors on the staff's behalf for the Christmas vouchers.

There was no other business to consider.

Minutes agreed by the Governing Body and signed by the Chair of Governors:

SIGNED: **DATE:** 8 March 2013